

General Terms and Conditions

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Register

Symposium Registration / Payment

The registration deadlines are as follows:

- 8 October 2017 (early bird)
- 12 November 2017 (registration deadline)

Only fully completed registration forms will be accepted. The registration will only be confirmed upon receipt of payment in full. If the registration form and/or the full payment have not been received before the deadlines indicated, an additional fee for full payment will be charged or the registration will be cancelled.

All registration and course fees are including Spanish VAT. Payment by bank transfer is only possible until 12 November 2017.

The registration fee for participants includes admission to the scientific sessions, coffee and lunch breaks and translation if needed.

The official Symposium language is English, translation in Spanish is offered.

Letter of Confirmation/Payment Receipt/Invoice

A letter of confirmation/payment receipt/invoice will be sent by email after the Symposium Registration has received a fully completed registration form and the related full payment.

Registration Name Change

A handling fee of 30 EUR will be charged for every name change to an existing Symposium registration. Name changes will only be accepted by email indicating the new and old name and only until 12 November 2017. After this date, all name changes must be carried out onsite and a written notification of the person being replaced must be presented.

Cancellation Policy / Refund Policy

Notification of cancellation must be made in writing and sent to registration@research-group.org by 30 September 2017. The refund of the registration fee, less a 25% administration charge, will be made after the Symposium. No refunds will be made for cancellations after this date. No refunds will be granted for unattended sessions or early termination of attendance.

As mentioned below (please read „Visa Requirements“ below), it is the sole responsibility of the participant to take care of his/her visa requirements. Exceptionally, in case of a visa application rejection, refunds will be made provided that the visa application was filed in due time (before 30 September 2017) and provided that a document from the Embassy is sent immediately after the

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rejection to the Clincial Research Foundation for the Promotion of Oral Health, Hauptstr. 95, 3855 Brienz , Switzerland. These two conditions are cumulative. Please note that a notification sent after the Symposium will not be accepted.

Modification of the Programme

The Research Group on Oral Soft Tissue Biology & Wound Healing reserves the right to modify the programme, which is published as an indication only.

Cancellation of the Conference

In the eventuality that the Symposium cannot be held or has to be moved or changed due to

- Any reason(s) beyond its control that prevent or substantially hinder the planed holding of the Symposium
- Unforeseen political and economic events, acts of God, national emergency, national mourning or any other event of „Force Majeure“

The organizer cannot be held liable by participants for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc. Under these circumstances, the organizer reserves the right to either retain the entire registration fee and to use it for a future Symposium, or to reimburse the registration fee after the deduction of costs already incurred for the organisation of the Symposium and which could not be recovered from third parties.

Letter of Invitation

Participants requiring an official Letter of Invitation should contact the Research Group on Oral Soft Tissue Biology & Wound Healing by email to getintouch@research-group.org .

To receive a Letter of Invitation, participants must be fully registered to the Symposium and payment in full has to be submitted. The attention of the participants is drawn to the fact that the Letter of Invitation has to be requested sufficiently in advance and that the Letters of Invitation will not be sent after 30 September 2017. The Letter of Invitation does not financially obligate the organizer in any way. All expenses incurred in relation to the Symposium are the sole responsibility of the participant. Any costs for express mailing of documents must be covered by the participant.

Visa Requirements

It is the sole responsibility of the participant to take care of his/her visa requirements. Exceptionally, in case of a visa application rejection, refund will be made provided that the visa application was filed in due time (before 30 September 2017) and provided that a document from the Embassy is sent immediately after the rejection to the organizer. These two conditions are cumulative. Please note that a notification sent to the organizer after the Symposium will not be accepted.

Data Protection and Sharing of Contact Details

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All data provided may be used (saved, stored, processed, transmitted and deleted, but not modified) and shared with partners/suppliers in compliance with the Privacy Policy to allow for my booking(s). The Research Group on Oral Soft Tissue Biology & Wound Healing may film, photograph or take television or video footage in public spaces during the Symposium. By agreeing to these general terms & conditions, I agree that any images in which I may appear may be used in relation to the promotion of future events of the Research Group on Oral Soft Tissue Biology & Wound Healing and on the website.

The Research Group on Oral Soft Tissue Biology & Wound Healing may share contact details of participants with third parties that may use these details to contact delegates regarding activities at the conference or other communications which may be of interest. Data protection is warranted in accordance with the Swiss Data Protection Act.

The right of the participants to film, photograph or take television or video footage during the congress is prohibited, unless a written authorisation is granted by the Research Group on Oral Soft Tissue Biology & Wound Healing.

Liability

The Research Group on Oral Soft Tissue Biology & Wound Healing is not responsible for any bodily or material damage (including theft) sustained by participants during the Symposium, which is not directly the fault of the organizer. Each participant is responsible for his or her own insurance in such events.

Fulfilment and Jurisdiction

Any litigation stemming from the above general terms and conditions and contract will be tried in Lausanne, Switzerland where the Swiss law is exclusively applicable.